

Executive Vice Chancellor  
for Business Affairs

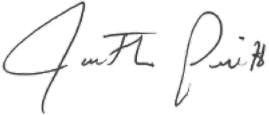
MEMORANDUM

Jonathan Pruitt  
(512) 499-4560



March 6, 2024

TO: UT System Chief Business Officers

FROM: Jonathan Pruitt 

SUBJECT: 2024 "Doing Business Texas Style" Spot Bid Fair & Expo - Irving, Texas

The Chancellor and I strongly encourage your participation in the "Doing Business Texas Style" Spot Bid Fair & Expo being held May 14 - 15, 2024 in Irving, Texas. The Spot Bid Fair provides an excellent opportunity for your institution to demonstrate its commitment to increasing purchases from and contract awards to Historically Underutilized Business (HUB) firms consistent with the State's goals for HUB participation. The Expo is a great opportunity to meet new HUB firms from across Texas. The Spot Bid Fair presents another way to promote our commitment to full and equal opportunity for all businesses.

Your HUB Coordinators will be receiving an email from the UT System HUB Executive Director Hopeton Hay confirming your participation. The HUB Office will gather information for my office on the bids made available for this event by our institutions, and the awards to HUBs from the Spot Bid Fair Portal.

Please provide any support necessary to your HUB Coordinator and procurement staff to facilitate a response to the information request and your institution's participation in the Spot Bid Fair.

Thank you.

JP:lae

cc: UT System HUB Coordinators  
Chancellor James Milliken  
Ms. Amy Reyna  
Mr. Hopeton Hay  
Ms. Casilda Clarich